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AD/SA 63-5138

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2 DEC 1963

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MEMORANDUM FOR: Director of Finance
~~Deputy Director of Central Intelligence~~

SUBJECT : Recreational Fund for Project OXCART

REFERENCES : Tab A - **2323-63**, dtd 9 May 1963,
from AD/OSA to DDCI, Subject:
Purchase of Bowling Lanes,
Project OXCART

Tab B - **3135-63**, dtd 23 Sept. 1963,
from AD/OSA to DDCI, Subject:
Construction of Recreational
Facilities at **(OXCART)**

Tab C - **2594 (IN 51323)**, dtd
23 Nov. 1963, from **()** to
Hqs., Subject: Approval Request
to Use Bowling Alley Receipts
for Recreational Fund

Tab D - Standard Operating Procedure
Number 30-3176-1, dtd 7 Aug.
1963, from **()** to Hqs.,
Minutes of Recreational Fund
Council Meeting, 8 Aug. 1963;
Profit and Loss Statements

1. This memorandum contains a recommendation in
paragraph 6 for the approval of the Deputy Director of
Central Intelligence.-- ^{concurrent} Director of Finance.

2. Tab (A) granted approval for the purchase of four
bowling lanes to be installed at the Project OXCART **()**
() which is located in a restricted and extremely isolated
area within **()** approximately
(). Also approved was the proposal
that a small fee be charged to offset costs of maintenance
and operation of the alleys. Tab (B) subsequently granted
approval for purchase and installation of two additional
bowling alleys for a total of six.

Handle via **()**
Control System

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3. The population of the [] has increased from [] as of 1 July 1963 to [] on the 31st of October 1963 and it is expected to grow to a peak of approximately [] by mid-year 1964. As the population increases the impact on the presently installed recreational facilities will require expenditure of funds for acquisition and replacement of expendable recreational gear. As pointed out in paragraph 2 of Tab (C) the establishment of a hard cover book library and miscellaneous items of recreational diversion such as games and hobbies is highly desirable. These additional recreational opportunities should greatly enhance work performance and morale particularly in view of the fact that assignment to the [] is in the nature of a hardship.

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4. Presently there is no provision in the budget for a recreational fund nor are we seeking such funds. Inasmuch as the [] for all intents and purposes an Air Force Detachment, for security reasons cannot receive and utilize USAF recreational welfare funds which are normally available to a USAF Unit, it seems appropriate that the proceeds from the bowling alleys should be used to support the recreational program.

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5. Tab (D) evidences the orderly manner of the establishment of the Recreation Fund Council as provided for by Standard Operating Procedure 30-3176-1 and the minutes of the Council Meeting of 8 August 1963. I will direct that a monthly Statement of Profit and Loss supported by a disbursement schedule be submitted to this Headquarters to permit appropriate monitoring. In addition, this fund will be audited annually by the Agency Audit Staff.

6. It is recommended, therefore, that approval be granted to the Commanding Officer of the [] to utilize receipts in excess of the bowling alleys maintenance and operations requirements to defray the cost of purchases, maintenance of other recreation equipments and activities commensurate with the latitude that is normally afforded a USAF Commander.

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(Signed) Jack C. Ledford

JACK C. LEDFORD
Colonel USAF
Assistant Director
(Special Activities)

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CONCURRENCES:

☐

2 DEC 1963

Date

Deputy Director (Science and Technology)

Deputy Director (Support) Director of Finance

Date

The recommendation contained in paragraph 6 is APPROVED:

Deputy Director of Central Intelligence

Date

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*Changes in addressee and concurrence line made with approval of ☐ and ☐ because the recommendation contained herein is a technical finance matter and does not require further approval. It should however receive the concurrence of the Office of Finance for the establishment of accounting reporting and control procedures.

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DAF/☐**:rgu (22 November 1963)**

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